



UKRC EXHIBITION – STAND BUILDERS AND FREEBUILD STANDS  
POWER SUPPLY ONLY

It is important that the stand builders forward the following to  
Electrotechnik UK Ltd :

either post to: Electrotechnik UK Ltd, 40 Henleaze Park Drive, Henleaze, Bristol BS9 4LL  
or fax to: 0117 3735334 or email to: [info@etuk.co.uk](mailto:info@etuk.co.uk)

**Only fully qualified electricians are to be used and must adhere to the IEE 17<sup>th</sup> Edition, Health and Safety at Work: The Health & Safety at Work etc Act 1974, The Electricity at Work Regulations 1989, AEV Regulations, Local Authorities and applicable Acts and Venue Rules and Regulations and updates.**

- Copies of qualifications /certificates clearly showing the names and addresses of the individuals responsible for installation together with the company name and address of the stand builder (send to Electrotechnik)
- I.E.E. 17<sup>th</sup> Edition Regulations (BS 7671 2008) inc: RCD, separate power and lighting circuits, suitable mains board with a 30mA trip to be used

Test Form to be completed and handed to Electrotechnik Service Desk on site where it will be checked before the stand can be energized, these are requirements that are enforced by the venue

- Method and Risk Assessment and Contractors Declaration Form to be Completed as required in the Exhibitor Handbook (and returned to the Organiser)
- Mains Board must be accessible **at all times** and if locked in a cupboard Electrotechnik must be given a key
- The exhibitor manning the stand must be aware that Electrotechnik is only responsible for the main supply **not** stand equipment and lighting

If the above requirements are not met in full, the stand will not be energised.